

# **Fees and Charges**

2017-18



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# Planning and Building Control

## Planning – Statutory Fees

Type of Fee	Unit of Charge	Charge per Unit	Additional Notes	VAT
Outline application - sites up to and including 2.5 hectares	per 0.1 Ha	£385.00		No
Outline application - sites over 2.5 hectares PLUS	per 0.1 Ha in excess of 2.5 Ha	£9,527 £115.00	Maximum fee of £125,000	No
Householder application - alterations/extensions to a single dwelling, inc. works within boundary	per dwelling	£172.00		No
Full application - alterations/extensions to two or more dwellings, inc. works within boundary	two or more dwelling	£339.00		No
Full application - new dwellings up to and including 50	per dwelling	£385.00		No
Full application - new dwellings (more than 50) PLUS	per dwelling in excess of 50 dwellings	£19,049 £115.00	Maximum Fee of £250,000	No
Full application - erection of buildings (not dwelling, agricultural, glasshouses, plant or machinery) - gross floor space to be created by the development 0-40 sq.		£195.00		No

Type of Fee	Unit of Charge	Charge per Unit	Additional Notes	VAT
m				
Full application - erection of buildings (not dwelling, agricultural, glasshouses, plant or machinery) - gross floor space to be created by the development 41-75 sq. m		£385.00		No
Full application - erection of buildings (not dwelling, agricultural, glasshouses, plant or machinery) - gross floor space to be created by the development 75-3,750 sq. m	Per 75 sq. m or part thereof	£385.00		No
Full application - erection of buildings (not dwelling, agricultural, glasshouses, plant or machinery) - gross floor space to be created by the development > 3,750 sq. m  PLUS	per 75 sq. m in excess of 3,750 sq. m	£19,049  £115.00	Maximum Fee of £250,000	No
Full application - erection of buildings (on land used for agriculture for agricultural purposes) - gross floor space to be created by the development 0-465 sq. m		£80.00		No
Full application - erection of buildings (on land used for agriculture for agricultural purposes) - gross floor space to be created by the development 466-540 sq. m		£385.00		No
Full application - erection of buildings (on land used for agriculture for agricultural purposes) - gross floor space to be created by the development 541-4,215 sq. m  PLUS		£385.00		No

Type of Fee	Unit of Charge	Charge per Unit	Additional Notes	VAT
	Per 75 sq. m or part thereof in excess of 540 sq. m	£385.00		
Full application - erection of buildings (on land used for agriculture for agricultural purposes) - gross floor space to be created by the development > 4,215 sq. m  PLUS	Per 75 sq. m or part thereof in excess of 4,215 sq. m	£19,049  £115.00	Maximum Fee of £250,000	No
Full application - erection of glasshouses (on land used for agricultural purposes) - gross floor space to be created by the development 0-465 sq. m		£80.00		No
Full application - erection of glasshouses (on land used for agricultural purposes) - gross floor space to be created by the development > 465 sq. m		£2,150		No
Full application - erection/alterations/replacement of plant & machinery - site area not more than 5 Ha	Per 0.1 Ha or part thereof	£385.00		No
Full application - erection/alterations/replacement of plant & machinery - site area more than 5 Ha  PLUS		£19,049	Maximum Fee of £250,000	No

Type of Fee	Unit of Charge	Charge per Unit	Additional Notes	VAT
	Per 0.1 Ha or part thereof in excess of 5 Ha	£115.00		
Applications other than building works - car parks, service roads or other accesses - for existing uses		£195.00		No
Applications other than building works - waste (use of land for disposal or refuse or waste materials or deposit of material remaining after extraction or storage of minerals - 0 - 15 Ha	Per 0.1 Ha or part thereof	£195.00		No
Applications other than building works - waste (use of land for disposal or refuse or waste materials or deposit of material remaining after extraction or storage of minerals - > 15 Ha  PLUS	Per 0.1 Ha or part thereof in excess of 15 Ha	£29,112  £115.00	Maximum Fee of £65,000	No
Applications other than building works - operations connected with exploratory drilling for oil or natural gas - site area 0 - 7.5 Ha	Per 0.1 Ha or part thereof	£423.00		No
Applications other than building works - operations connected with exploratory drilling for oil or natural gas - site area > 7.5 Ha  PLUS	Per 0.1 Ha or part	£31,725	Maximum Fee of £65,000	No

Type of Fee	Unit of Charge	Charge per Unit	Additional Notes	VAT
	thereof in excess of 7.5 Ha	£126.00		
Applications other than building works - operations other than exploratory drilling for the winning and working of oil or natural gas - site area 0 - 15 Ha		£214.00		No
Applications other than building works - operations other than exploratory drilling for the winning and working of oil or natural gas - site area > 15 Ha  PLUS	Per 0.1 Ha or part thereof in excess of 15 Ha	£32,100  £115.00	Maximum Fee of £65,000	No
Applications other than building works - Other operations winning and working of minerals - site area 0 - 15 Ha	Per 0.1 Ha or part thereof	£195.00		No
Applications other than building works - Other operations winning and working of minerals - site area > 15 Ha  PLUS	Per 0.1 Ha or part thereof in excess of 15 Ha	£29,112  £115.00	Maximum Fee of £65,000	No
Applications other than building works - not coming within any of the above categories - any site area	Per 0.1 Ha or part thereof	£195.00	Maximum fee of £1,690	No



Type of Fee	Unit of Charge	Charge per Unit	Additional Notes	VAT
Lawful Development Certificate - existing use - in breach of a planning condition		Same as full		No
Lawful Development Certificate - existing use LDC - lawful not to comply with a particular condition		£195.00		No
Lawful Development Certificate - proposed use		½ normal fee		No
Prior Approval - agricultural and forestry buildings & operations or demolition of buildings		£80.00		No
Prior Approval - telecommunications code systems operators		£385.00		No
Prior Approval - proposed change of use to state funded school or registered nursery		£80.00		No
Prior Approval - proposed change of use of agricultural building to a State Funded School or Registered Nursery		£80.00		No
Prior Approval - proposed change of use of agricultural building to a flexible use within shops, financial & professional services, restaurants & cafes, business, storage or distribution, hotels, or assembly or leisure		£80.00		No
Prior Approval - proposed change of use of a building from office (use class B1) use to a use falling within use Class C3 (Dwellinghouse)		£80.00		No
Prior Approval - proposed change of use of agricultural building to a dwellinghouse (Class C3), where there are no associated building operations		£80.00		No
Prior Approval - proposed change of use of agricultural building to a dwellinghouse (Class C3), and associated building operations		£172.00		No
Prior Approval - proposed change of use of a building from a Retail (use Class A1 or A2) use or a mixed retail and residential use to a use falling within use class		£80.00		No

Type of Fee	Unit of Charge	Charge per Unit	Additional Notes	VAT
C3 (dwellinghouse) where there are no associated building costs				
Prior Approval - proposed change of use of a building from a Retail (use Class A1 or A2) use or a mixed retail and residential use to a use falling within use class C3 (dwellinghouse) and associated building costs		£172.00		No
Reserved matters - application for approval of reserved matters following outline approval		Full fee or if already paid then £385.00		No
Approval/Variation/Discharge of condition - application for removal or variation of a condition following grant of planning permission		£195.00		No
Approval/Variation/Discharge of condition - request for confirmation that one or more planning conditions have been complied with	Per request householder / per request other	£28.00 / £97.00		No
Change of use - of a building to use as one or more separate dwellinghouses, or other cases < 50 dwellings	Each	£385.00		No
Change of use - of a building to use as one or more separate dwellinghouses, or other cases > 50 dwellings  PLUS	Each in excess of 50 dwellings	£19,049  £115.00	Maximum Fee of £250,000	No
Other changes of use - of a building or land		£385.00		No
Advertising - relating to the business on the premises		£110.00		No

Type of Fee	Unit of Charge	Charge per Unit	Additional Notes	VAT
Advertising - advance signs which are not situated on or visible from the site, directing the public to a business		£110.00		No
Advertising - other advertisements		£385.00		No
Application for a new planning permission to replace an extant planning permission - applications in respect of major developments		£575.00		No
Application for a new planning permission to replace an extant planning permission - applications in respect of householder developments		£57.00		No
Application for a new planning permission to replace an extant planning permission - applications in respect of other developments		£195.00		No
Application for a non-material amendment following a grant of planning permission - applications in respect of householder developments		£28.00		No
Application for a non-material amendment following a grant of planning permission - applications in respect of other developments		£195.00		No

## Planning – Non Statutory Fees

Type of Fee	Unit of Charge	Charge per Unit	VAT
Pre-application charging - small	Each	£144.00	Inc.
Pre-application charging - medium	Each	£518.40	Inc.
Pre-application charging - major initial meeting	Each	£518.40	Inc.
Pre-application charging - major follow up meeting	Each	£259.20	Inc.
Pre-application charging - large major initial meeting	Each	£864.00	Inc.
Pre-application charging - large major follow up meeting	Each	£432.00	Inc.

## Community Infrastructure Levy (CIL)

Type of Fee	Unit of Charge	Charge per Unit	VAT
Dwelling houses (excluding apartments)	per sq. m	£65.00	No
Apartments	per sq. m	No charge	No
Convenience retail (excluding neighbourhood convenience stores)	per sq. m	£160.00	No
Retail warehouse, retail parks, and neighbourhood convenience stores	per sq. m	£40.00	No
Community uses	per sq. m	No charge	No
All other uses	per sq. m	No charge	No

## Building Control

<b>TABLE A - New Housing - up to 300m<sup>2</sup> floor area</b>	Plan Deposit Charge		Inspection Charge		Total Charge	
Number of dwellings	Basic Charge	Inc. VAT	Basic Charge	Inc. VAT	Basic Charge	Inc. VAT
1	£165.37	£198.44	£436.42	£523.70	£601.79	£722.15
2	£226.02	£271.22	£604.29	£725.15	£830.31	£996.37
3	£297.67	£357.20	£767.51	£921.01	£1,065.18	£1,278.22
4	£369.34	£443.21	£886.74	£1,064.09	£1,256.08	£1,507.30
5	£446.51	£535.81	£981.67	£1,178.00	£1,428.18	£1,713.82
6	£523.69	£628.43	£1,103.21	£1,323.85	£1,626.90	£1,952.28
7	£545.74	£654.89	£1,178.47	£1,414.16	£1,724.21	£2,069.05
8	£567.80	£681.36	£1,374.09	£1,648.91	£1,941.89	£2,330.27
9	£589.84	£707.81	£1,569.74	£1,883.69	£2,159.58	£2,591.50
10	£595.36	£714.43	£1,783.90	£2,140.68	£2,379.26	£2,855.11
<b>TABLE A - New Housing - between 301m<sup>2</sup> &amp; 700m<sup>2</sup> floor area</b>						
Single dwelling - floor area to 500m <sup>2</sup>	£200.00	£240.00	£600.00	£720.00	£800.00	£960.00
Single dwelling - floor area between 501m <sup>2</sup> & 700m <sup>2</sup>	£200.00	£240.00	£800.00	£960.00	£1,000.00	£1,200.00

	Plan Deposit Charge		Inspection Charge		Total Charge	
	Basic Charge	Inc. VAT	Basic Charge	Inc. VAT	Basic Charge	Inc. VAT
<b>TABLE B - Extensions to dwellings</b>						
Extension(s): Internal floor area not exceeding 5m <sup>2</sup>	£285.11	£342.13	Inc.	Inc.	£285.11	£342.13
Extension(s): Internal floor area over 5m <sup>2</sup> but not exceeding 40m <sup>2</sup>	£127.66	£153.19	£246.81	£296.17	£374.47	£449.36
Extension(s): Internal floor area over 40m <sup>2</sup> but not exceeding 60m <sup>2</sup>	£127.66	£153.19	£361.70	£434.04	£489.37	£587.24
Extension(s): Internal floor area over 60m <sup>2</sup> but not exceeding 80m <sup>2</sup>	£127.66	£153.19	£510.64	£612.77	£638.80	£765.96
<b>TABLE B - Garages and Carports: Erection of detached or attached building or an extension to a dwelling</b>						
Garage/Carport, or both, floor area not exceeding 40m <sup>2</sup> in total and is intended to be used in common with an existing building & the conversion of an attached garage into a habitable room.	£200.00	£240.00	Inc.	Inc.	£200.00	£240.00
Where the garage extension exceeds a floor area of 40m <sup>2</sup> but does not exceed 60m <sup>2</sup>	£285.11	£342.13	Inc.	Inc.	£285.11	£342.13
<b>TABLE B - Loft Conversion: Formation of a room in roof space, including means of access thereto. Fees for lofts greater than 40m<sup>2</sup> are to be based on the cost of work</b>						
Erection of room in roof space with a floor area not exceeding 40m <sup>2</sup>	£127.66	£153.19	£246.81	£296.17	£374.47	£449.36

<b>TABLE C - Alterations to dwellings</b>	Plan Deposit Charge		Inspection Charge		Total Charge	
	Basic Charge	Inc. VAT	Basic Charge	Inc. VAT	Basic Charge	Inc. VAT
Installation of replacement windows and doors in a dwelling where the number of windows/doors does not exceed 20	£85.11	£102.13	Inc.	Inc.	£85.11	£102.13
Underpinning with a cost not exceeding £30,000	£212.77	£255.32	Inc.	Inc.	£212.77	£255.32
Controlled electrical work to a single dwelling (not carried out in conjunction with work being undertaken that falls within table B)	£212.77	£255.32	Inc.	Inc.	£212.77	£255.32
Renovation of a thermal element i.e. work involving recovering of a roof, replacement of a floor or renovation of an external wall to which L1b applies	£85.11	£102.13	Inc.	Inc.	£85.11	£102.13
Formation of a single en-suite bathroom/shower room or cloakroom within an existing dwelling (excluding electrical work)	£170.21	£204.25	Inc.	Inc.	£170.21	£204.25

<b>TABLE D - Extensions and new build - other than to dwellings</b>	Plan Deposit Charge		Inspection Charge		Total Charge	
	Basic Charge	Inc. VAT	Basic Charge	Inc. VAT	Basic Charge	Inc. VAT
Internal floor area not exceeding 10m <sup>2</sup>	£285.11	£342.13	Inc.	Inc.	£285.11	£342.13
Internal floor area over 10m <sup>2</sup> but not exceeding 40m <sup>2</sup>	£127.66	£153.19	£246.81	£296.17	£374.47	£449.36
Internal floor area over 40m <sup>2</sup> but not exceeding 80m <sup>2</sup>	£127.66	£153.19	£404.26	£485.11	£531.92	£638.30
Shop fit out not exceeding a value of £50,000	£212.77	£255.32	Inc.	Inc.	£212.77	£255.32
Replacement windows or doors	Based on estimated cost of work					

<b>TABLE E - Standard charges for all other work not in tables A, B, C &amp; D</b>	Plan Deposit Charge		Inspection Charge		Total Charge	
	Basic Charge	Inc. VAT	Basic Charge	Inc. VAT	Basic Charge	Inc. VAT
From £0 - £1,000	£93.62	£112.34	Inc.	Inc.	£93.62	£112.34
From £1,001 - £5,000	£204.26	£245.11	Inc.	Inc.	£204.26	£245.11
From £5,001 - £7,000	£212.77	£255.32	Inc.	Inc.	£212.77	£255.32
From £7,001 - £10,000	£225.00	£270.00	Inc.	Inc.	£225.00	£270.00
From £10,001 - £20,000	£72.50	£87.00	£225.00	£270.00	£297.50	£357.00
From £20,001 - £30,000	£85.00	£102.00	£300.00	£360.00	£385.00	£462.00



	Plan Deposit Charge		Inspection Charge		Total Charge	
From £30,001 - £40,000	£107.50	£129.00	£350.00	£420.00	£457.50	£549.00
From £40,001 - £50,000	£135.00	£162.00	£405.00	£486.00	£540.00	£648.00
From £50,001 - £75,000	£166.00	£199.20	£499.00	£598.80	£665.00	£798.00
From £75,001 - £100,000	£212.50	£255.00	£637.50	£765.00	£850.00	£1,020.00
Greater than £100,000	Charge individually assessed					

# Licensing

## Club Gaming/Club Machine Permits

Type of Fee	Unit of Charge	Charge per Unit	VAT
Club Gaming Permits: New Operator	Each	£200.00	No
Club Gaming Permits: Existing Operator	Each	£100.00	No
Club Gaming Permits: If have club certificate under LA03	Each	£100.00	No
Club Machine Permit: New operator	Each	£200.00	No
Club Machine Permit: Existing operator	Each	£100.00	No
Club Machine Permits: If have club certificate under LA03	Each	£100.00	No
Club Machine Permits: Annual fee for Club Machine/Club Gaming Permit	Each	£50.00	No
Club Machine Permits: Copying permit	Each	£15.00	No
Club Machine Permits: Varying permit	Each	£100.00	No
Gaming Machine Permits: Annual Fee	Each	£50.00	No
Gaming Machine Permits: Change of name	Each	£25.00	No
Gaming Machine Permits: Copying permit	Each	£15.00	No
Gaming Machine Permits: New operator	Each	£150.00	No
Gaming Machine Permits: Existing operator	Each	£100.00	No
Gaming Machine Permits: Notification of intent to use 2 Gaming Machines	Each	£50.00	No
Gaming Machine Permits: Transfer licensed premises Gaming Machine Permit	Each	£25.00	No
Gaming Machine Permits: Varying Permit	Each	£100.00	No

## Gambling Act

Type of Fee	Unit of Charge	Charge per Unit	VAT
Gambling Act Licence: Application - Regional Casino	Each	£15,000	No
Gambling Act Licence: Annual Fee - Regional Casino	Each	£15,000	No
Gambling Act Licence: Vary a Licence - Regional Casino	Each	£7,500	No
Gambling Act Licence: Transfer a Licence - Regional Casino	Each	£6,500	No
Gambling Act Licence: Reinstate a Licence - Regional Casino	Each	£6,500	No
Gambling Act Licence: Provisional Statement - Regional Casino	Each	£15,000	No
Gambling Act Licence: Application - Large Casino	Each	£10,000	No
Gambling Act Licence: Annual Fee - Large Casino	Each	£10,000	No
Gambling Act Licence: Vary a Licence - Large Casino	Each	£5,000	No
Gambling Act Licence: Transfer a Licence - Large Casino	Each	£2,150	No
Gambling Act Licence: Reinstate a Licence - Large Casino	Each	£2,150	No
Gambling Act Licence: Provisional Statement - Large Casino	Each	£10,000	No
Gambling Act Licence: Application - Small Casino	Each	£8,000	No
Gambling Act Licence: Annual Fee - Small Casino	Each	£5,000	No
Gambling Act Licence: Vary a Licence - Small Casino	Each	£4,000	No
Gambling Act Licence: Transfer a Licence - Small Casino	Each	£1,800	No
Gambling Act Licence: Reinstate a Licence - Small Casino	Each	£1,800	No
Gambling Act Licence: Provisional Statement - Small Casino	Each	£8,000	No
Gambling Act Licence: Converted Casino Premises - Annual Fee	Each	£3,000	No
Gambling Act Licence: Converted Casino Premises - Vary a Licence	Each	£2,000	No
Gambling Act Licence: Converted Casino Premises - Transfer a Licence	Each	£1,350	No
Gambling Act Licence: Converted Casino Premises - Reinstate a Licence	Each	£1,350	No
Gambling Act Licence: Application - Bingo Premises	Each	£3,500	No
Gambling Act Licence: Annual Fee - Bingo Premises	Each	£1,000	No
Gambling Act Licence: Vary a Licence - Bingo Premises	Each	£1,750	No
Gambling Act Licence: Transfer a Licence - Bingo Premises	Each	£1,200	No

<b>Type of Fee</b>	<b>Unit of Charge</b>	<b>Charge per Unit</b>	<b>VAT</b>
Gambling Act Licence: Reinstate a Licence - Bingo Premises	Each	£1,200	No
Gambling Act Licence: Provisional Statement - Bingo Premises	Each	£3,500	No
Gambling Act Licence: Annual Fee - Adult Gaming Centre	Each	£1,000	No
Gambling Act Licence: Vary a Licence - Adult Gaming Centre	Each	£1,000	No
Gambling Act Licence: Transfer a Licence - Adult Gaming Centre	Each	£1,200	No
Gambling Act Licence: Reinstate a Licence - Adult Gaming Centre	Each	£1,200	No
Gambling Act Licence: Provisional Statement - Adult Gaming Centre	Each	£2,000	No
Gambling Act Licence: Application - Betting Premises (Track)	Each	£2,500	No
Gambling Act Licence: Annual Fee - Betting Premises (Track)	Each	£1,000	No
Gambling Act Licence: Vary a Licence - Betting Premises (Track)	Each	£1,250	No
Gambling Act Licence: Transfer a Licence - Betting Premises (Track)	Each	£950	No
Gambling Act Licence: Reinstate a Licence - Betting Premises (Track)	Each	£950	No
Gambling Act Licence: Provisional Statement - Betting Premises (Track)	Each	£2,500	No
Gambling Act Licence: Application - Betting Premises (Other)	Each	£3,000	No
Gambling Act Licence: Annual Fee - Betting Premises (Other)	Each	£600	No
Gambling Act Licence: Vary a Licence - Betting Premises (Other)	Each	£1,500	No
Gambling Act Licence: Transfer a Licence - Betting Premises (Other)	Each	£1,200	No
Gambling Act Licence: Reinstate a Licence - Betting Premises (Other)	Each	£1,200	No
Gambling Act Licence: Provisional Statement - Betting Premises (Other)	Each	£3,000	No
Gambling Act Licence: Application - Family Entertainment	Each	£2,000	No
Gambling Act Licence: Annual Fee - Family Entertainment	Each	£750	No
Gambling Act Licence: Vary a Licence - Family Entertainment	Each	£1,000	No
Gambling Act Licence: Transfer a Licence - Family Entertainment	Each	£950	No
Gambling Act Licence: Reinstate a Licence - Family Entertainment	Each	£950	No
Gambling Act Licence: Provisional Statement - Family Entertainment	Each	£2,000	No

Type of Fee	Unit of Charge	Charge per Unit	VAT
Gambling Act Licence: Application - Lottery Registration	Each	£40.00	No
Gambling Act Licence: Annual Fee - Lottery Registration	Each	£20.00	No

## Premises Licenses

Type of Fee	Unit of Charge	Charge per Unit	VAT
Premises Licenses Application - Rateable Value £1 - 4,300	Each	£100.00	No
Premises Licenses Application - Rateable Value £4,301 - 33,000	Each	£190.00	No
Premises Licenses Application - Rateable Value £33,001 - 87,000	Each	£315.00	No
Premises Licenses Application - Rateable Value £87,001 - 125,000	Each	£450.00	No
Premises Licenses Application - Rateable Value £125,001+	Each	£635.00	No
Premises Licenses Annual Fee - Rateable Value £1 - 4,300	Each	£70.00	No
Premises Licenses Annual Fee - Rateable Value £4,301 - 33,000	Each	£180.00	No
Premises Licenses Annual Fee - Rateable Value £33,001 - 87,000	Each	£295.00	No
Premises Licenses Annual Fee - Rateable Value £87,001 - 125,000	Each	£320.00	No
Premises Licenses Annual Fee - Rateable Value £125,001+	Each	£350.00	No

## Licensing Act 2003

Type of Fee	Unit of Charge	Charge per Unit	VAT
Lic Act 2003: Application for the grant or renewal of a personal licence	Each	£37.00	No
Lic Act 2003: Temporary event notice	Each	£21.00	No
Lic Act 2003: Theft, loss, etc. of premises licence or summary	Each	£10.50	No
Lic Act 2003: Application for a provisional statement where premises being built etc.	Each	£315.00	No
Lic Act 2003: Mandate for the release of information under the DPA	Each	£7.50	No
Lic Act 2003: Notification of change of name or address	Each	£10.50	No
Lic Act 2003: Application to vary licence to specify individual as premises supervisor	Each	£23.00	No
Lic Act 2003: Application for transfer of premises licence	Each	£23.00	No
Lic Act 2003: Interim authority notice following death etc. of licence holder	Each	£23.00	No
Lic Act 2003: Theft, loss etc. of certificate or summary	Each	£10.50	No
Lic Act 2003: Notification of change of name or alteration of rules of club	Each	£10.50	No
Lic Act 2003: Change of relevant registered address of club	Each	£10.50	No
Lic Act 2003: Theft, loss etc. of temporary event notice	Each	£10.50	No
Lic Act 2003: Theft, loss etc. of personal licence	Each	£10.50	No
Lic Act 2003: Duty to notify change of name or address	Each	£10.50	No

## Taxi Licensing

Type of Fee	Unit of Charge	Charge per Unit	VAT
Taxi Licensing: Hackney Carriage Vehicles License - 6 months (new)	Each	£109.13	No
Taxi Licensing: Hackney Carriage Vehicles License - 6 months (renewal)	Each	£95.86	No
Taxi Licensing: Hackney Carriage Vehicles License - additional charge for unmet demand survey	Each	£220.55	No
Taxi Licensing: Private Hire Vehicles License - 6 months (new)	Each	£105.18	No
Taxi Licensing: Private Hire Vehicles License - 6 months (renewal)	Each	£91.97	No
Taxi Licensing: Private Hire Vehicles License - replacement	Each		No
Taxi Licensing: Private Operators License - Grant & Renewal	Each	£128.81	No
Taxi Licensing: Private Hire Driver's License - Grant (includes knowledge test)	Each	£222.74	No
Taxi Licensing: Private Hire Driver's License - Renewal	Each	£191.08	No
Taxi Licensing: Hackney Carriage Driver's License - Grant (includes knowledge test)	Each	£214.21	No
Taxi Licensing: Hackney Carriage Driver's License - Renewal	Each	£182.06	No
Taxi Licensing: Driver's License - Grant (both badges and knowledge test)	Each	£246.33	No
Taxi Licensing: Driver's License - Renewal (both badges)	Each	£214.18	No
Taxi Licensing: Driver's License - Knowledge test resit	Each		No
Taxi Licensing: Private Hire Vehicle Licence - Transfer	Each	£21.62	No
Taxi Licensing: Hackney Carriage Vehicle Licence - Transfer	Each	£21.62	No
Taxi Licensing: MOT Test	Each	£54.85	No
Taxi Licensing: Taxi Testing (not covered by normal MOT Test)	Each	£10.25	Inc.
Taxi Licensing: Subsequent Knowledge Tests	Each	£28.50	Inc.
Taxi Licensing: Full set of livery	Each	£39.56	No
Taxi Licensing: Rear plate- Flexi plate and buttons on renewal	Each	£6.08	No
Taxi Licensing: Replacement Rear plate incl. backing plate	Each	£10.46	No
Taxi Licensing: Replacement Documents	Each	£13.29	No
Taxi Licensing: Variation/Admin Charge	Each	£22.80	No



## Other Licensing Fees

Type of Fee	Unit of Charge	Charge per Unit	VAT
Data Access Release	Each	£8.50	No
Motor Salvage Operators	Each	£112.00	No
Second Hand Goods Dealers - Shop Premises	Each	£112.00	No
Second Hand Goods Dealers - Stalls	Each	£41.50	No
Scrap Metal Dealer - Collectors licence	Each	£130.00	No
Scrap Metal Dealer - Site licence	Each	£280.00	No
Sex Entertainment Venue	Each	£8,569.50	No
Sex Shop Licence	Each	£2,166.00	No
Small Society Lottery Licence - Grant	Each	£40.00	No
Small Society Lottery Licence - Renewal	Each	£20.00	No
Acupuncture, Tattooing, Ear piercing, Electrolysis (plus additional operators)	Each	£98.50 + £31.00	No
Animal Boarding Establishment	Each	£78.00	No
Breeding of Dogs	Each	£78.00	No
Dangerous Wild Animals	Each	£208.00	No
Pet Shop Licence	Each	£80.50	No
Riding Establishments: up to 15 horses	Each	£99.00	No
Riding Establishments: 16 to 25 horses	Each	£99.00	No
Riding Establishments: over 25 horses	Each	£99.00	No
Zoos - Category 1	Each	£247.50	No
Zoos - Category 2	Each	£612.50	No
Zoos - Category 3		£612.50	No
Street Trading Consent: Borough Resident	Each	£440.50	No
Street Trading Consent: Non-Resident	Each	£562.00	No
Street Trading: Early surrender of Consent fee	Each	£62.00	No

# Housing

Type of Fee	Unit of Charge	Charge per Unit	VAT
Housing Act 2004 Enforcement Charges	Each	£355.50	No
Housing Act 2004 Houses of Multiple Occupation (HMO) licence (5 year)	Each	£452.00	No
Housing Immigration Inspections	Each	£65.00	No

# Pest Control and Animal Welfare

## Pest Control

Type of Fee	Unit of Charge	Charge per Unit	VAT
Non Residential: First visit		£56.50	Inc.
Non Residential: Re-visits (each visit)		£31.50	Inc.
Residential: Insect pests		£41.00	Inc.
Residential: Insect pests - wasps		£41.00	Inc.
Residential: Insect pests - ants, fleas, other		£41.00	Inc.
Residential: Insect pests - bedbugs		£41.00	Inc.
Residential: Insect pests - cockroaches		£41.00	Inc.
Insect Identification		Free of Charge	
Concession - Income Support		£31.50	Inc.
Rats and mice - initial visit		Free of Charge	
Rats and mice - up to two further visits		Free of Charge	
Camera survey of drainage system		£58.50	Inc.

## Animal Welfare

Type of Fee	Unit of Charge	Charge per Unit	VAT
Identichipping service for small animals (Preston dogs)		£10.50	Inc.
Dog Reclamation Fee		£80.00+ kennel fees	No

# Community Centres

Type of Fee	Unit of Charge	Charge per Unit	VAT
GROUP 1 = COMMUNITY GROUPS - LARGE ROOM Meeting regularly with free and open access to all for a variety of activities including fundraising. C.B.C community development budgets and charity.	Per hour	£4.25	Inc.
GROUP 1 = COMMUNITY GROUPS - SMALL ROOM Meeting regularly with free and open access to all for a variety of activities including fundraising. C.B.C. community development budgets and charity.	Per hour	£3.30	Inc.
GROUP 2 = CHILDCARE PROVISION - BOTH ROOMS e.g. playgroups, pre and after school groups, play schemes which provide a service meeting the needs of local families.	Per hour	£5.03	Inc.
GROUP 3 = ACTIVITIES AND MEMBERSHIP - LARGE ROOM GROUPS e.g. bingo, uniformed and religious groups.	Per hour	£5.66	Inc.
GROUP 3 = ACTIVITIES AND MEMBERSHIP - SMALL ROOM GROUPS e.g. bingo, uniformed and religious groups.	Per hour	£3.92	Inc.
GROUP 4 = SMALL SCALE BUSINESSES - LARGE ROOM e.g. karate, dance classes.	Per hour	£9.82	Inc.
GROUP 4 = SMALL SCALE BUSINESSES - SMALL ROOM e.g. karate, dance classes.	Per hour	£6.18	Inc.
GROUP 5 = CHILDREN'S PARTIES - BOTH ROOMS Children 16 years of age and under	Per hour	£14.22	Inc.
GROUP 6 = SOCIALS, PARTIES & CELEBRATIONS - LARGE ROOM Socials, celebrations & party hire. Party hire where individual is 17+ years of age	Per hour	£34.21 (licenced) £23.02 (unlicensed)	Inc.
GROUP 7 = EXTERNALLY FUNDED AGENCIES - LARGE ROOM Providing a service which benefits the local community e.g. clinics, education, meetings. C.B.C.	Per hour	£13.70	Inc.
GROUP 7 = EXTERNALLY FUNDED AGENCIES - SMALL ROOM Providing a service which benefits the local community e.g. clinics, education, meetings. C.B.C.	Per hour	£6.97	Inc.
GROUP 8 = BUSINESS RATE - LARGE ROOM	Per hour	£23.11	Inc.

# Bereavement Services

## Cemeteries

Type of Fee	Unit of Charge	Charge per Unit	VAT
Exclusive Right of Burial	Each	£900.00	No
Interment Adult (standard coffin for Preston)	Each	£450.00	No
Interment Child under 16	Each	£56.00	No
Interment Stillborn or age under one month at death inc. right to erect a tablet and/or vase	Each	£28.00	No
Interment removal of kerbs for interment (kerbs will not be replaced)	Each	No Charge	No
Exclusive Right of Burial - family ashes plot	Each	£567.00	No
Garden of Remembrance: cremated remains	Each	£95.00	No
Garden of Remembrance: stillborn	Each	£28.00	No
Garden of Remembrance: Columbaria tablet, for a dedication period of 10 years	Each	£100.00	Inc.
Memorial: Headstones inclusive of first inscription	Each	£105.00	No
Memorial: additional inscriptions and refix	Each	£38.00	No
Memorial: tablet or vase, including inscription (Only permitted if no headstone to be erected.)	Each	£54.00	No
Other Cemetery Charges: Grave Marker	Each	£27.00	No
Other Cemetery Charges: Certificate of Burial	Each	£27.00	No
Other Cemetery Charges: Certificate of Transfer	Each	£27.00	No
Other Cemetery Charges: Copy Certificate	Each	£27.00	No
Other Cemetery Charges: Burial of Non-resident	Each	+ 100%	No
Other Cemetery Charges: Saturday Funeral	Each	+ 50%	No
Other Cemetery Charges: Sunday Funeral	Each	+ 100%	No
Other Cemetery Charges: Out of hours funeral (after 4.00pm+ to be completed by dusk)	Each	+ 50%	No
Other Cemetery Charges: Search fee	Each	£22.00	No
Other Cemetery Charges: Memorial Bench (inclusive of plaque)	Each	£600.00	Inc.

# Land Charges

Type of Fee	Unit of Charge	Charge per Unit	VAT
Standard search - basic LLC1 and CON29R	Each	£152.16	Inc.
Each additional parcel - LLC1 and CON29R (each)	Each	£14.91	Inc.
CON29 optional enquiry - CON290 no's 5-21 (each)	Each	£12.85	Inc.
CON29 optional enquiry - CON290 no 22		£33.37	Inc.
Additional written enquiries (each)	Each	£25.70	Inc.
LLC1 only	Each	£23.48	Inc.
Each additional parcel of land on LLC1 only	Each	£2.06	Inc.
CON29 only	Each	£128.68	Inc.
Personal search - online	Each	£5.00	Inc.
Personal search - Appointment only	Each	Free Of Charge	

# Astley Hall and Coach House

## Astley Hall - Tours

Type of Fee	Unit of Charge	Charge per Unit	VAT
Guided Tours (minimum 20 people or £80)	per head	£4.00	Inc.
Self-Guided Tours (minimum 25 people or £50)	per head	£2.00	Inc.
School Tours	per head	£3.50	No

## Astley Hall - Educational Sessions

Type of Fee	Unit of Charge	Charge per Unit	VAT
Educational Sessions - Tudor Life (min £75)	per pupil	£3.50	No
Educational Sessions - The Great Plague! Health and Hygiene in the 17th Century (min £60)	per pupil	£3.50	No
Educational Sessions - Serving Stories (min £75)	per pupil	£3.50	No
Educational Sessions - A very Victorian Christmas	per pupil	£4.00	No
Educational Sessions - Homes a long time ago	per pupil	£3.00	No
Educational Sessions - Textiles: Weaving and Dyeing	per pupil	£3.00	No
Educational Sessions - SEN sessions (min £60)	per head	£3.00	No

## Astley Hall – Hire

Type of Fee	Unit of Charge	Charge per Unit	VAT
Astley Hall Hire - Non-Profit	per hire	£360.00	Inc.
Astley Hall Hire - Commercial	per hire	£480.00	Inc.
Astley Hall Hire - Large/late event surcharge after 10pm	per hour	£110.00	Inc.

## Astley Hall – Wedding Ceremonies

Type of Fee	Unit of Charge	Charge per Unit	VAT
Wedding Ceremonies - Dining Room - Mon-Fri (all year round)	per ceremony	£690.00	Inc.
Wedding Ceremonies - Great Hall - Mon-Fri (all year round)	per ceremony	£875.00	Inc.
Wedding Ceremonies - Conference Room - Mon-Fri (all year round)	per ceremony	£590.00	Inc.
Wedding Ceremonies - Dining Room - Weekend (low season)	per ceremony	£715.00	Inc.
Wedding Ceremonies - Great Hall - Weekend (low season)	per ceremony	£895.00	Inc.
Wedding Ceremonies - Conference Room -Weekend (low season)	per ceremony	£615.00	Inc.
Wedding Ceremonies - Dining Room - Weekend (high season)	per ceremony	£955.00	Inc.
Wedding Ceremonies - Great Hall - Weekend (high season)	per ceremony	£1,050.00	Inc.
Wedding Ceremonies - Conference Room -Weekend (high season)	per ceremony	£855.00	Inc.
Baby Naming Ceremony	per ceremony	£185.00	Inc.

## Coach House – Activity Space Room

Type of Fee	Unit of Charge	Charge per Unit	VAT
Activity Space Room Hire - Commercial/Individuals - half day (Mon - Fri)		£80.00	Inc.
Activity Space Room Hire - Commercial/Individuals - half day (weekend)		£100.00	Inc.
Activity Space Room Hire - Commercial/Individuals - full day (Mon - Fri)		£120.00	Inc.
Activity Space Room Hire - Commercial/Individuals - full day (weekend)		£150.00	Inc.
Activity Space Room Hire - Commercial/Individuals - evening (Mon - Fri)		£100.00	Inc.
Activity Space Room Hire - Commercial/Individuals - evening (weekend)		£125.00	Inc.
Activity Space Room Hire - Non-Profit - half day (Mon - Fri)		£40.00	Inc.
Activity Space Room Hire - Non-Profit - half day (weekend)		£50.00	Inc.
Activity Space Room Hire - Non-Profit - full day (Mon - Fri)		£60.00	Inc.
Activity Space Room Hire - Non-Profit - full day (weekend)		£75.00	Inc.
Activity Space Room Hire - Non-Profit - evening (Mon - Fri)		£100.00	Inc.
Activity Space Room Hire - Non-Profit - evening (weekend)		£125.00	Inc.



## Coach House – Conference Room Hire

Type of Fee	Unit of Charge	Charge per Unit	VAT
Conference Room Hire - Commercial/Individuals - half day (Mon - Fri)		£120.00	Inc.
Conference Room Hire - Commercial/Individuals - half day (weekend)		£120.00	Inc.
Conference Room Hire - Commercial/Individuals - full day (Mon - Fri)		£180.00	Inc.
Conference Room Hire - Commercial/Individuals - full day (weekend)		£180.00	Inc.
Conference Room Hire - Commercial/Individuals - evening (Mon - Fri)		£100.00	Inc.
Conference Room Hire - Commercial/Individuals - evening (weekend)		£125.00	Inc.
Conference Room Hire - Non-Profit - half day (Mon - Fri)		£60.00	Inc.
Conference Room Hire - Non-Profit - half day (weekend)		£60.00	Inc.
Conference Room Hire - Non-Profit - full day (Mon - Fri)		£120.00	Inc.
Conference Room Hire - Non-Profit - full day (weekend)		£120.00	Inc.
Conference Room Hire - Non-Profit - evening (Mon - Fri)		£100.00	Inc.
Conference Room Hire - Non-Profit - evening (weekend)		£125.00	Inc.

# Lancastrian Suite

Lancastrian Suite	Monday - Friday	Weekend	Vatable
Daytime (max 4 hours)	£150.00	£200.00	Inc.
Evening to 1am (max 7 hours)	£250.00	£325.00	Inc.
Full Day (max 8 hours)	£250.00	£350.00	Inc.
Additional Hour - Daytime (8.30am to 5pm)	£37.50	£50.00	Inc.
Additional Hour - Evening	£36.00	£48.00	Inc.
Additional Lancastrian Attendants (2 included) - up to 8pm	£8.00	N/A	Inc.
Additional Lancastrian Attendants (2 included) - 8pm to midnight	£11.00	N/A	Inc.
Additional Lancastrian Attendants (2 included) - Saturday	N/A	£12.00	Inc.
Additional Lancastrian Attendants (2 included) - Sunday	N/A	£16.00	Inc.
Door Person (per hour)	£13.50	£13.50	Inc.
Bar	£65.00	£65.00	Inc.
Set-up Charges	£30.00	£30.00	Inc.
Tea/coffee/cordial (per cup)	£0.50	£0.50	Inc.
Biscuits (per box)	£7.00	£7.00	Inc.
Fresh Orange Juice (per jug)	£2.50	£2.50	Inc.
Water cooler water (per container)	£13.00	£13.00	Inc.

# Markets

## Flat Iron Market

Type of Fee	Unit of Charge	Charge per Unit	VAT
6 x 3 Double Gazebo	Per Day	£30.00	Inc.
3 x 3 Double Gazebo	Per Day	£25.00	Inc.
3 x 3 Half Gazebo	Per Day	£20.00	Inc.
5 x 5 Vehicle Pitch	Per Day	£35.00	Inc.

## Food & Craft Street Market

Type of Fee	Unit of Charge	Charge per Unit	VAT
3 x 3 Half Gazebo	Per Day	£20.00	Inc.

## Covered Market

Type of Fee	Unit of Charge	Charge per Unit	VAT
Peak Day (Tuesday & Saturday)	Per Day	£25.00	Inc.
Off Peak (Thursday & Friday)	Per Day	£22.50	Inc.
6 x 3 Double Gazebo	Per Day	£30.00	Inc.
3 x 3 Double Gazebo	Per Day	£20.00	Inc.

## Flea Market

Type of Fee	Unit of Charge	Charge per Unit	VAT
Monday (single table)	Per Day	£9.20	Inc.
Monday (additional tables)	Per Day	£6.80	Inc.

## Advertising

Type of Fee	Unit of Charge	Charge per Unit	VAT
A4 Snapshut (individual)	Per Month	£3.00	Inc.
A4 Snapshut (4 frames)	Per Month	£10.00	Inc.
Slatwall Panel	Per Week	£5.40	Inc.

## Other Charges

Type of Fee	Unit of Charge	Charge per Unit	VAT
New Registration Fee	Each	£5.00	Inc.
Licence Amendment Fee	Each	£5.00	Inc.
Build out Charge	Per m2 per day	£1.15	Inc.
Transfer of licence fee	Each	£260.00	Inc.
Administration Fee (per letter)	Per Letter	£15.50	Inc.

# Parking

## Off- Street Parking Fees

	One Hour	Two Hours	Three Hours	Four Hours	All Day	VAT
Flat Iron	£0.50	£1.00	2 hours max	2 hours max	2 hours max	Inc.
Short Stay	Free	£1.00	£1.00	3 hours max	3 hours max	Inc.
Long Stay	Free	Free	Free	£1.00	£3.50	Inc.

## Free Parking

	Monday to Friday	Saturday	Sunday & Bank Holiday
Flat Iron	After 5pm	After 1pm - 2 hour max	All day but 2 hour max from 8am - 5pm
Short Stay	After 5pm	After 1pm	All Day
Long Stay	After 5pm	After 1pm	All Day

## Off –Street Parking Permits

Type of Fee	Unit of Charge	Charge per Unit	VAT
Long-Stay Parking Permit	6 months	£160.00	Inc.
Long-Stay Parking Permit	12 months	£300.00	Inc.

# Waste and Recycling

Type of Fee	Unit of Charge	Charge per Unit	VAT
Civic Amenity Collection (Bulky Waste) - up to 5 items	up to 5 items	£31.50	No
Civic Amenity Collection (Bulky Waste) - 1 bulky item	1 item	£17.50	No
Waste Electrical and Electronic Equipment		Free of Charge	
Green Wheeled Bin for New Property and New Occupiers (residual waste)	Per bin	£44.50	No
Additional bin following waste audit (including delivery)	Per bin	£71.50	No
Garden Waste Collection	Per bin per year	£30.00	No
Replacement/additional Bins and Containers	Per bin	£30.00	No

# Other Fees and Charges

## Environmental Health

Type of Fee	Unit of Charge	Charge per Unit	VAT
Copy of EPA Public Register (Commercial)	Each	£71.50	Inc.
(a)Private Water Supply Analysis: Basic Parameters	Each	£135.50	No
(b)Private Water Supply Analysis: Coliform Parameters Only	Each	£80.50	No
Provision of Environmental Information (Commercial) / Contaminated Land Enquiries	Each	£72.00	No

## RADAR Key

Type of Fee	Unit of Charge	Charge per Unit	VAT
RADAR scheme key	Each	£3.00	Inc.

## Allotments

Type of Fee	Unit of Charge	Charge per Unit	VAT
Allotment Rental	Per year	£45.75	No
Allotment Rental (half price concession OAP/Unemployed)	Per year	£22.87	No

## Council Tax and Business Rates

Type of Fee	Unit of Charge	Charge per Unit	VAT
Council Tax Administration - recovery admin costs for summons	Each	£53.50	No
Council Tax Administration - recovery admin costs for liability orders	Each	£39.00	No
Business Rates Administration - recovery admin costs for summons	Each	£53.50	No
Business Rates Administration - recovery admin costs for liability orders	Each	£39.00	No

## Pavement Café

Type of Fee	Unit of Charge	Charge per Unit	VAT
Pavement Cafe Licence (Highway Amenity Licence)	Each	£306.50	No
Pavement Cafe Licence renewal/transfer	Each	£251.50	No

## Geographical Information System (street naming)

Type of Fee	Unit of Charge	Charge per Unit	VAT
Naming a new street	Per street	£100.00	No
Renaming of street at residents request	Per street	£100 + £25 per household	No
House naming and numbering - house name added/renamed	Per house	£25.00	No
House naming and numbering - development of 1-5 plots	Per plot	£25.00	No
House naming and numbering - development of 6-10 plots	Per plot	£20.00	No
House naming and numbering - development of 10-49 plots	Per plot	£15.00	No
House naming and numbering - development of 50+ plots	Per plot	£10.00	No
Changes to development after initial notification	Per plot	£25.00	No

## Football Pitches

Type of Fee	Unit of Charge	Charge per Unit	VAT
Junior Pitch (under 18's)	Per season	£200.00	Inc.
Adult Pitch at Astley Park with changing facilities & showers	Per season	£330.00	Inc.
Adult Pitch at King George's, Jubilee or Westway without changing	Per season	£210.00	Inc.
Junior Pitch (under 18's)	Per half season	£90.00	Inc.
Adult Pitch at Astley Park with changing facilities & showers	Per half season	£165.00	Inc.
Adult Pitch at King George's, Jubilee or Westway without changing	Per half season	£100.00	Inc.

# Legal Services

## Conveyancing – Freehold Property

Type of Fee	Unit of Charge	Charge per Unit	VAT
Sale of Land at Buyers Request	£100 for first £1,000 of consideration plus 3% of consideration thereafter subject to minimum of £300	£300	Nil
Deed of Covenant at third party request	5% of consideration subject to minimum of £300	£300	Nil
Deed of Release at third party request	5% of consideration subject to minimum of £300	£300	Nil
Deed of Grant at third party request	5% of consideration subject to minimum of £300	£300	Nil

## Mortgage Administration and Production Fee

Type of Fee	Unit of Charge	Charge per Unit	VAT
Redemption on early repayment (more than 12 months unexpired)	Each	£300	Nil
Redemption on expiry of term	Each	£100	Nil

## Landlord and Tenant (Commercial)

Type of Fee	Unit of Charge	Charge per Unit	VAT
New Lease – Council as Landlord	10% of annual rental subject to minimum of £500	£500	Nil
Lease Renewal	Each	£250	Nil
Rent Review	Each	£100	Nil
Licence to Assign, Sub-Let, Carry Out Alterations, Other Consents	Each	£300	Nil
Notices - General	Each	£100	Nil
Registration of New Lessees	Each	£100	Nil
Agreement to / Deed of Surrender at Tenant's request	Each	£300	Nil
Deed of Variation	Each	£300	Nil



## Other Legal Agreements

Type of Fee	Unit of Charge	Charge per Unit	VAT
Section 106 Agreement – Public Open Space	Each	£500	Nil
Section 106 Agreement – Affordable Housing	Each	£750	Nil
Section 106 Agreement – Public Open Space and Affordable Housing	Each	£1,000	Nil
Non-Standard Section 106 Agreement	Chargeable at Hourly Rate of £100	£100	Nil
Unilateral Undertakings	Each	£500	Nil

## Statutory Orders

Type of Fee	Unit of Charge	Charge per Unit	VAT
Footpath Diversion Orders – no public inquiry	Advertising plus £1,500		Nil
Footpath Diversion Orders which entail an inquiry	To be assessed in each case		Nil

## Miscellaneous Legal Charges

Type of Fee	Unit of Charge	Charge per Unit	VAT
Photocopying of Deeds	Access Fee	£25	Nil
Other Copying	Per Page	£0.20	Nil
Sealing Fee	Each	£50	Nil